

2415.04 TITLE I - PARENTAL INVOLVEMENT (M)

M

GENERAL EXPECTATIONS

The school district will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with Section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.

Consistent with Section 1118, the school district will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of Section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with Section 1118(d) of the ESEA.

The school district will incorporate this District-Wide Parental Involvement Policy into its school district's plan developed under Section 1112 of the ESEA.

In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format, including alternative formats upon request, and to the extent practicable, in a language parents understand.

If the school district's plan for Title I, Part A, developed under Section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the New Jersey Department of Education.

In the event the school district is required to reserve and spend at least one percent of the district's Title I, Part A allocation, the school district will involve the parents of children served in Title I, Part A schools in decisions about how these funds will be spent and will ensure that not less than ninety-five percent of the one percent reserved goes directly to the schools.

PROGRAM



The school district will be governed by the following statutory definition of parental involvement, and expects Title I schools in the district will carry out programs, activities, and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving pupil academic learning and other school activities, including ensuring-

1. That parents play an integral role in assisting their child's learning;
2. That parents are encouraged to be actively involved in their child's education at school;
3. That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
4. The carrying out of other activities, such as those described in Section 1118 of the ESEA.

In the event the State of New Jersey or the New Jersey Department of Education has a Parental Information and Resource Center, the school district will inform parents and parental organizations of its purpose and existence.

DESCRIPTION OF HOW THE SCHOOL DISTRICT WILL IMPLEMENT REQUIRED DISTRICT-WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS

Below is a description of how the district will implement or accomplish each of the following components outlined below (Section 1118(a)(2), ESEA):

1. The district will take the following actions to involve parents in the joint development of its district-wide parental involvement plan under Section 1112 of the ESEA:
 - a. Convene an annual meeting in September/October of each year to which all parents and guardians of participating



- children will be invited to explain the program and activities.
- b. Convene one parent advisory committee meeting per school to ensure that parents are involved in the planning, design, and implementation of the Title 1 program.
 - c. Convene an annual review meeting in May/June of each year to which all parents and guardians of participating children will be invited to assess program policy and involvement.
2. The district will take the following actions to involve parents in the process of school review and improvement under Section 1116 of the ESEA:
- a. Convene at least one ESEA committee meeting (parent advisory) per school to involve parents in the process of school review and improvement through the mutual development of the school's Title 1 School-wide Plan.
 - b. Ensure parents have access to review the parent involvement policy. The parent involvement policy will be sent home yearly to parents, placed on the district website, and where applicable, available in various languages.
 - c. Parents will have the opportunity to sign and return the Title 1 school-parent compact three times before the end of the first semester.
3. The district will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve pupil academic achievement and school performance:
- a. The district is dedicated to providing multiple parental involvement activities focused on student achievement in the areas of literacy and mathematics.



- b. The district is dedicated to ongoing professional development for teachers and principals focused on parental involvement activities for pupil academic achievement and school performance.

- 4. The school district will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under the following other programs: (Insert programs, such as: Head Start, Reading First, Early Reading First, Even Start, Parents As Teachers, Home Instruction Program for Preschool Youngsters, and State-operated preschool programs), by:
 - a. Convene at least two early childhood advisory committee meetings to involve pre-school parents in the review and implementation process of the district's pre-kindergarten program.
 - b. Pre-kindergarten parents are provided an early childhood survey to share needs, concerns, and ideas to the district. The survey is discussed at the early childhood advisory committee meeting.
- 5. The school district will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this Parental Involvement Policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its Parental Involvement Policy and activities to design strategies for more effective parental involvement, and to



revise, if necessary (and with the involvement of parents) its parental involvement policies.

(List actions, such as describing how the evaluation will be conducted, identifying who will be responsible for conducting it, and explaining what role parents will play):

- a. At parent-teacher conferences, parents will have opportunity to evaluate the content and effectiveness of the parent involvement policy through a parent involvement policy review survey.

PROGRAM

2415.04/page 5 of 8

Title I – District-Wide Parental Involvement

- b. The parent involvement policy review survey will be placed online for parents unable to attend the parent-teacher conferences.
- c. The parent involvement policy review survey will be reviewed at the school level parent advisory committees and at the annual review meeting in May/June to assess program policy and program effectiveness.

The school district will build the school's and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve pupil academic achievement, through the following activities specifically described below:

1. The school district will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described below:
 - New Jersey's academic content standards;
 - New Jersey's pupil academic achievement standards;



- The New Jersey and local academic assessments including alternate assessments;
- The requirements of Part A;
- How to monitor their child's progress; and
- How to work with educators.

(List activities, such as workshops, conferences, classes, both in-State and out-of-State, including any equipment or other materials that may be necessary to ensure success.)

- a. Parent-Teacher conferences occur in each school two times per year. The conferences discuss the child's progress, placement, and methods the parents can use to complement the child's instruction.
 - b. Progress reports are sent home each marking period for all students at the mid-point of each quarter.
 - c. Additional progress reports are sent home for ELL and BSI students each marking period inside the child's school report card.
 - d. Where applicable, progress reports and report cards are translated for parents of ELL students.
2. The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:



- a. Each school hosts multiple parent support nights and family programs yearly to assist their child with literacy, mathematics, technology, and science.
 - b. Parents receive usernames and passwords to multiple computer-based programs that the district purchases for home use for extra support in reading and mathematics.
 - c. Parents have the opportunity to visit classrooms to observe their child learning and/or best teaching practices to further support their child at home.
 - d. Parents have the opportunity to attend district in-service workshops three times per year.
3. The school district will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, Principals and other staff in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of

contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

- a. The district provides novice teacher-mentor training yearly for new teachers to support the relationship between teachers and the home and community.
- b. District in-services provide yearly training in one of the following workshops: closing the achievement gap, service learning projects, home-school partnerships, and additional services that the school and greater community provides its parents.
- c. Extended day teachers and family involvement teachers receive additional training for parental support and reaching out to community.



4. The school district will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in fully participating in the education of their children, by:
 - a. Convene at least two early childhood advisory committee meeting annually.
 - b. Providing parents with a early childhood survey to determine opportunities for parent and community outreach, professional development, and parent development.

5. The school district will take the following actions to ensure that information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

PROGRAM

2415.04/page 5 of 8

Title I – District-Wide Parental Involvement

- a. Post the Title 1A parental involvement policy, Title 1A parent-teacher compacts, and right to know letters on the district website.
- b. Post the ESL Handbook and other pertinent information for ELL parents on the district website.
- c. Post the Professional Development Plan and other opportunities for professional/parent development on the website.



- d. Each school provides parents with a weekly bulletin message to parents via hardcopy and email.
- e. Letter, invitations, and/or flyers, are sent to invite parents to parent involvement meetings, parent development events, and family programs.
- f. A school messenger recording is sent to invite parents to parent involvement meetings, parent development events, and family programs.



ADOPTION

This District-Wide Parental Involvement Policy has been developed jointly, and agreed on with parents of children participating in Title I, Part A programs. This Policy will be distributed to all parents of participating Title I, Part A children in an understandable and uniform format and, to the extent practicable, in a language the parents understand, at the beginning of each school year or when the child is determined eligible and begins participating in Title I, Part A programs.

United States Department of Education Non-Regulatory Guidance – Appendix D- District-Wide Parental Involvement Policy

Adopted:

TITLE I - PARENTAL INVOLVEMENT - BRAINERD SCHOOL

**John Brainerd Elementary School
455 Jacksonville Road, Mt Holly, NJ 08060**

Title I regulations require that each school served under Title I jointly develop with and distribute to parents of participating children, a written involvement policy agreed on by the parents that describes the requirements of SEC. 1118. PARENTAL INVOLVEMENT (c) through (f) as listed below and outlined in the Title I law:

C. POLICY INVOLVEMENT- Each school served under this part shall —

- (1) Brainerd School will convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved;

Brainerd School will host an annual parent meeting on October 14, 2014, from 6:00-7:00pm. The meeting will be conducted in the school library and will focus on how



Brainerd School will involve parents in regular, two-way meaningful communication addressing student achievement and ensuring:

- ***that parents play an integral role in assisting their child's learning***
- ***that parents are encouraged to be actively involved in their child's education***
- ***that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.***
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- (2) Brainerd School will offer a flexible number of meetings, such as meetings at various times, and may provide, with funds provided under this part, transportation, child care, or home visits, as such services relate to parental involvement;

To accommodate as many parents as possible, Brainerd will attempt to be flexible to promote a high rate of parent participation.

Multiple meetings will be provided throughout the year at varying times during the day.

Childcare may be provided for some of the parent workshops and meetings.

Out of respect to parental schedules, notifications for all meetings will be disseminated at least a week prior to meeting dates.

- (3) Brainerd will involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy;

Brainerd will provide the following avenues for parents to be involved in the organization, planning, review, and implementation of programs:

- ***Parent-Involvement Policy is located on the school website.***
- ***NCLB meeting 3 times per year***
- ***Review parent involvement policy (yearly)***
- ***ESL committee meetings occur at least 2 times per year***
- ***Curriculum is online for parents to view and utilize***
- ***Family Academic Events occur multiple times throughout the year***
- ***Back to School Night***
- ***School-Parent Compacts***
- ***School Agendas Outlining School Procedures***
- ***Back to School Night***
- ***Progress Reports and Quarterly Report Cards***



- *Parent Conferences*
- *PTA Parent Events*
- *Monthly Pride Assemblies Reviewing The Month Character Trait and Pride Drawing Rewarding Positive Student Academic/Social Successes for That Month*

- (4) Brainerd will provide parents of participating children —
- (A) timely information about programs under this part;
 - (B) a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet; and
 - (C) if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible;

Brainerd will provide the following opportunities for parent involvement in their child's education by:

- *Distributing Report Cards quarterly*
- *Distributing Progress Reports quarterly, half-way through each marking period*
- *Hosting two parent-teacher conferences (marking period 1 and 2)*
- *Disseminating weekly memos/emails for parents*
- *Providing additional progress reports for BSIP and ESL students with report cards*
- *BSIP teachers providing parents with monthly updates on student progress*

- (5) If the school wide program plan is not satisfactory to the parents of participating children, the school will submit any parent comments on the plan when the school makes the plan available to the local educational agency.

D. SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT- As a component of the school-level parental involvement policy, each school shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

Brainerd will work in conjunction with parents to create a compact that will guide all stakeholders with shared responsibilities for student success.

- *School-Parent Compacts are sent home 3 times during the first marking period.*
- *School-Parent Compact is located on the school website.*
- *School-Parent Compact is located in the school handbook/agenda*



E. BUILDING CAPACITY FOR INVOLVEMENT- To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and local educational agency assisted under this part —

- (1) Brainerd will provide assistance to parents of children served by the school or local educational agency, as appropriate, in understanding such topics as the State's academic content standards and State student academic achievement standards, State and local academic assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children;

A. Brainerd will provide assistance to parents of children served by the school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph -

- the State's academic content standards,
- the State's student academic achievement standards,
- the State and local academic assessments including alternate assessments,
- how to monitor their child's progress
- how to work with educators

Examples of the types of strategies that will be implemented are:

- *Family Math Night*
- *Family Language Arts Night*
- *Parent Information Meeting to discuss school performance.*
- *Parent Conferences*
- *Curriculum is online for parents to view and utilize*
- *Progress Reports and Quarterly Report Cards*
- *Online grade book provided by Realtime*

- (2) Brainerd Elementary School will provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement;

Possible presentations include but are not limited to:

- *Family Math Night*
- *Family Science Night*
- *Family Language Arts Night*
- *Monthly Parenting Partners Meetings*
- *Parent Information Meeting to discuss school performance.*



- (3) Brainerd Elementary School will educate teachers, and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and how to implement and coordinate parent programs, and build ties between parents and the school;

Possible strategies include but are not limited to:

- *District Mentoring Program*
- *In-Service Day Programs*
- *New Teacher Orientations*
- *Grade Level/Department Meetings*
- *Summer Professional Development Opportunities for Staff*
- *Professional Learning Communities*
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- (4) Brainerd Elementary School will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities that encourage and support parents in more fully participating in the education of their children, by:

Possible strategies include but are not limited to:

- *Maintaining an active Parent-Teacher-Organization; which assists in the planning and conducting of home-school connection activities*
- *Implementing appropriate parent meetings*
- *Parent Auxiliary Board*
- *Providing training in Harassment, Intimidation and Bullying (HIB)*

- (5) Brainerd Elementary School ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand;

Communication, bilingual by request only, including but not limited to:

- *Brainerd Weekly Parent Bulletin*
- *Principal Weekly E-mail message*
- *School website*
- *District website*
- *Email*
- *Phone notification*
- *Flyers*

- (6) May involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training;

Parent Survey



- (7) May provide necessary literacy training from funds received under this part if the local educational agency has exhausted all other reasonably available sources of funding for such training;

BSIP support in literacy

Family Literacy Night

Additional technological software to support reading

- (8) May pay reasonable and necessary expenses associated with local parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
- (9) May train parents to enhance the involvement of other parents;
- (10) May arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parental involvement and participation;
- (11) May adopt and implement model approaches to improving parental involvement;
- (12) May establish a districtwide parent advisory council to provide advice on all matters related to parental involvement in programs supported under this section;
Attend Parent Auxiliary meetings
- (13) May develop appropriate roles for community-based organizations and businesses in parent involvement activities; and
- (14) Shall provide such other reasonable support for parental involvement activities under this section as parents may request.

F. ACCESSIBILITY– In carrying out the parental involvement requirements of this part, districts and schools, to the extent practicable, shall provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including providing information and school reports required in a format and, to the extent practicable, in a language such parents can understand.

Communication disseminated to the public can be translated upon request. The district will attempt to accommodate all needs to ensure the parents and families can support and participate in school activities.

TITLE I - PARENT INVOLVEMENT - FOLWELL SCHOOL



**Gertrude Folwell Elementary School
455 Jacksonville Road, Mt Holly, NJ 08060**

Title I regulations require that each school served under Title I jointly develop with and distribute to parents of participating children, a written involvement policy agreed on by the parents that describes the requirements of SEC. 1118. PARENTAL INVOLVEMENT (c) through (f) as listed below and outlined in the Title I law:

C. POLICY INVOLVEMENT- Each school served under this part shall —

- (1) Folwell will convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved;

Folwell will host an annual parent meeting on September 29, 2014, from 6-7. The meeting will be conducted in the school library. The meeting will focus on how Folwell will involve parents in regular, two-way meaningful communication addressing student achievement and ensuring:

- ***that parents play an integral role in assisting their child's learning***
- ***that parents are encouraged to be actively involved in their child's education***
- ***that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.***
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- (2) Folwell will offer a flexible number of meetings, such as meetings at various times, and may provide, with funds provided under this part, transportation, child care, or home visits, as such services relate to parental involvement;

To accommodate as many parents as possible, Folwell will attempt to be flexible to promote a high rate of parent participation.

Multiple meetings will be provided throughout the year at multiple times during the day.

Childcare may be provided for some of the parent workshops and meetings.

Out of respect to parental schedules, notifications for all meetings will be disseminated at least a week prior to meeting dates.



- (3) Folwell will involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy;

Folwell will provide the following avenues for parents to be involved in the organization, planning, review, and implementation of programs:

- ***Parent-Involvement Policy is located on the school website.***
 - ***NCLB meeting 3 times per year***
 - ***Review parent involvement policy (yearly)***
 - ***ESL committee meetings occur at least 2 times per year***
 - ***Curriculum is online for parents to view and utilize***
 - ***Family Academic Events occur multiple times during the year***
 - ***Back to School Night***
 - ***School Agendas Outlining School Procedures***
 - ***Back to School Night***
 - ***Progress Reports and Quarterly Report Cards***
 - ***Parent Conferences***
 - ***PTO Parent Events***
 - ***Marking Period Awards Assembly and Fifth Grade Recognition Ceremony***
- (4) Folwell will provide parents of participating children —
- (A) timely information about programs under this part;
 - (B) a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet; and
 - (C) if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible;

Folwell will provide the following opportunities for parent involvement in their child's education by:

- ***Distributing Report Cards quarterly***
- ***Distributing Progress Reports quarterly, half-way through each marking period***
- ***Hosting two parent-teacher conferences (marking period 1 and 2)***
- ***Disseminating weekly memos/emails for parents***
- ***Providing additional progress reports for BSIP, ACE, and ESL students with report cards***
- ***BSIP teachers providing parents with monthly updates on student progress***



- (5) If the schoolwide program plan is not satisfactory to the parents of participating children, the school will submit any parent comments on the plan when the school makes the plan available to the local educational agency.

D. SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT- As a component of the school-level parental involvement policy, each school shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

Folwell will work in conjunction with parents to create a compact that will guide all stakeholders with shared responsibilities for student success.

- *School-Parent Compacts are sent home 3 times during the first marking period.*
- *School-Parent Compact is located on the school website.*
- *School-Parent Compact is located in the school handbook/agenda*

E. BUILDING CAPACITY FOR INVOLVEMENT- To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and local educational agency assisted under this part —

- (1) Folwell will provide assistance to parents of children served by the school or local educational agency, as appropriate, in understanding such topics as the State's academic content standards and State student academic achievement standards, State and local academic assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children;

A. Folwell will provide assistance to parents of children served by the school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph -

- the State's academic content standards,
- the State's student academic achievement standards,
- the State and local academic assessments including alternate assessments,
- how to monitor their child's progress, and
- how to work with educators:

Examples of the types of strategies that will be implemented are:

- *Family Math Night*



- *Family Language Arts Night*
- *Parent Information Meeting to discuss school performance.*
- *Parent Conferences*
- *Curriculum is online for parents to view and utilize*
- *Progress Reports and Quarterly Report Cards*
- *Online grade book provided by Realtime*

- (2) Folwell Elementary School will provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement;

Possible presentations include but are not limited to:

- *Family Math Night*
- *Family Language Arts Night*
- *Parent Information Meeting to discuss school performance.*

- (3) Folwell Elementary School will educate teachers, and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and how to implement and coordinate parent programs, and build ties between parents and the school;

Possible strategies include but are not limited to:

- *District Mentoring Program*
- *In-Service Day Programs*
- *New Teacher Orientations*
- *Grade Level/Department Meetings*
- *Summer Professional Development Opportunities for Staff*
- *Professional Learning Communities*
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- (4) Folwell Elementary School will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities that encourage and support parents in more fully participating in the education of their children, by:

Possible strategies include but are not limited to:

- *Maintaining an active Parent-Teacher-Organization, which assists in the planning and conducting of home-school connection activities.*
- *Implementing appropriate parent meetings*
- *Parent Auxiliary Board*



- (5) Folwell Elementary School ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand;

Communication, bilingual by request only, including but not limited to:

- ***Falconeer***
- ***School Facebook Page***
- ***School website***
- ***Remind 101***
- ***Email***
- ***Phone notification***
- ***Flyers***

- (6) May involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training;

Parent Survey

- (7) May provide necessary literacy training from funds received under this part if the local educational agency has exhausted all other reasonably available sources of funding for such training;

BSIP support in literacy

Family Literacy Night

Additional technological software to support reading

- (8) May train parents to enhance the involvement of other parents;

- (9) May arrange school meetings at a variety of times, or conduct alternate media conferences (i.e. telephone, Skype, chat, etc.) between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parental involvement and participation;

- (10) May establish a district-wide parent advisory council to provide advice on all matters related to parental involvement in programs supported under this section;

Attend Parent Auxiliary meetings

- (11) May develop appropriate roles for community-based organizations and businesses in parent involvement activities; and

- (12) Shall provide such other reasonable support for parental involvement activities under this section as parents may request.



F. ACCESSIBILITY— In carrying out the parental involvement requirements of this part, districts and schools, to the extent practicable, shall provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including providing information and school reports required in a format and, to the extent practicable, in a language such parents can understand.

Communication disseminated to the public can be translated upon request. The district will attempt to accommodate all needs to ensure the parents and families can support and participate in school activities.

TITLE I - PARENTAL INVOLVEMENT - HOLBEIN SCHOOL

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**F. W. Holbein School
333 Levis Drive, Mt Holly, NJ 08060**

Title I regulations require that each school served under Title I jointly develop with and distribute to parents of participating children, a written involvement policy agreed on by the parents that describes the requirements of SEC. 1118. PARENTAL INVOLVEMENT (c) through (f) as listed below and outlined in the Title I law:

C. POLICY INVOLVEMENT- Each school served under this part shall —

- (1) F. W. Holbein School will convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved;

F. W. Holbein School will host an annual parent meeting on October 6, 2014, from 6:00-7:00pm. The meeting will be conducted in the school library and will focus on how F. W. Holbein School will involve parents in regular, two-way meaningful communication addressing student achievement and ensuring:

- ***that parents play an integral role in assisting their child's learning***
- ***that parents are encouraged to be actively involved in their child's education***
- ***that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.***
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- (2) F. W. Holbein School will offer a flexible number of meetings, such as meetings at various times, and may provide, with funds provided under this part, transportation, child care, or home visits, as such services relate to parental involvement;



To accommodate as many parents as possible, F. W. Holbein will attempt to be flexible to promote a high rate of parent participation.

Multiple meetings will be provided throughout the year at varying times during the day.

Childcare may be provided for some of the parent workshops and meetings.

Out of respect to parental schedules, notifications for all meetings will be disseminated at least a week prior to meeting dates.

- (3) F. W. Holbein will involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy;

F. W. Holbein will provide the following avenues for parents to be involved in the organization, planning, review, and implementation of programs:

- ***Parent-Involvement Policy is located on the school website.***
- ***NCLB meeting 3 times per year***
- ***Review parent involvement policy (yearly)***
- ***ESL committee meetings occur at least 2 times per year***
- ***Curriculum is online for parents to view and utilize***
- ***Family Academic Events occur multiple times throughout the year***
- ***Back to School Night***
- ***School-Parent Compacts***
- ***School Agendas Outlining School Procedures***
- ***Back to School Night***
- ***Progress Reports and Quarterly Report Cards***
- ***Parent Conferences***
- ***PTA Parent Events***
- ***Renaissance Program***

- (4) F. W. Holbein will provide parents of participating children —
- (A) timely information about programs under this part;
 - (B) a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet; and
 - (C) if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible;



F. W. Holbein will provide the following opportunities for parent involvement in their child's education by:

- ***Distributing Report Cards quarterly***
- ***Distributing Progress Reports quarterly, half-way through each marking period***
- ***Hosting two parent-teacher conferences (marking period 1 and 2)***
- ***Disseminating weekly memos/emails for parents***
- ***Providing additional progress reports for Special Education and ESL students with report cards***

(5) If the school wide program plan is not satisfactory to the parents of participating children, the school will submit any parent comments on the plan when the school makes the plan available to the local educational agency.

D. SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT- As a component of the school-level parental involvement policy, each school shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

F. W. Holbein will work in conjunction with parents to create a compact that will guide all stakeholders with shared responsibilities for student success.

- ***School-Parent Compacts are sent home 3 times during the first marking period.***
- ***School-Parent Compact is located on the school website.***
- ***School-Parent Compact is located in the school handbook/agenda***

E. BUILDING CAPACITY FOR INVOLVEMENT- To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and local educational agency assisted under this part —

- (1) F. W. Holbein will provide assistance to parents of children served by the school or local educational agency, as appropriate, in understanding such topics as the State's academic content standards and State student academic achievement standards, State and local academic assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children;



F. W. Holbein will provide assistance to parents of children served by the school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph -

- the State's academic content standards,
- the State's student academic achievement standards,
- the State and local academic assessments including alternate assessments,
- how to monitor their child's progress
- how to work with educators

Examples of the types of strategies that will be implemented are:

- *Family Night of the Arts*
- *Science Fair Exhibit*
- *Parent Information Meeting to discuss school performance.*
- *Parent Conferences*
- *Curriculum is online for parents to view and utilize*
- *Progress Reports and Quarterly Report Cards*
- *Online grade book provided by Realtime*

- (2) F. W. Holbein School will provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement;

Possible presentations include but are not limited to:

- *Family information night on Math in Focus and Literacy curriculums*
- *Parent Information Meeting to discuss school performance.*

- (3) F. W. Holbein School will educate teachers, and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and how to implement and coordinate parent programs, and build ties between parents and the school;

Possible strategies include but are not limited to:

- *District Mentoring Program*
- *In-Service Day Programs*
- *New Teacher Orientations*
- *Grade Level/Department Meetings*
- *Summer Professional Development Opportunities for Staff*
- *Professional Learning Communities*
-

- (4) F. W. Holbein School will, to the extent feasible and appropriate, coordinate and



integrate parental involvement programs and activities that encourage and support parents in more fully participating in the education of their children, by:

Possible strategies include but are not limited to:

- ***Maintaining an active Parent-Teacher-Organization; which assists in the planning and conducting of home-school connection activities***
- ***Implementing appropriate parent meetings***
- ***Providing training in Harassment, Intimidation and Bullying (HIB)***
- ***Provide an information session on the Renaissance Program***

- (5) F. W. Holbein School ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand;

Communication, bilingual by request only, including but not limited to:

- ***Principal Weekly E-mail message/Bulletin***
- ***School website***
- ***District website***
- ***Email***
- ***Phone notification***
- ***Flyers***

- (6) May involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training;

Parent Survey

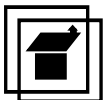
- (7) May provide necessary literacy training from funds received under this part if the local educational agency has exhausted all other reasonably available sources of funding for such training;

Family Literacy Night

Additional technological software to support reading

- (8) May pay reasonable and necessary expenses associated with local parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;

- (9) May train parents to enhance the involvement of other parents;



- (10) May arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parental involvement and participation;
- (11) May adopt and implement model approaches to improving parental involvement;
- (12) May establish a district wide parent advisory council to provide advice on all matters related to parental involvement in programs supported under this section;
- (13) May develop appropriate roles for community-based organizations and businesses in parent involvement activities; and
- (14) Shall provide such other reasonable support for parental involvement activities under this section as parents may request.

F. ACCESSIBILITY– In carrying out the parental involvement requirements of this part, districts and schools, to the extent practicable, shall provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including providing information and school reports required in a format and, to the extent practicable, in a language such parents can understand.

Communication disseminated to the public can be translated upon request. The district will attempt to accommodate all needs to ensure the parents and families can support and participate in school activities.

Adopted: December 16, 2009

Revised: September 24, 2014

